Livingstone Primary and Nursery School

Photography and Videos at School - Parental Consent Form

This form explains the reasons why and how Livingstone Primary and Nursery School may use images and videos of your child. Please read the form thoroughly and indicate your agreement as appropriate in the table.

Why do we need your consent?

Livingstone Primary and Nursery School requests the consent of parents/carers to use images and videos of their child for a variety of different purposes during the time they are attending the school.
Without your consent, the school will not use images and videos of your child. Similarly, if there are only certain conditions under which you would like images and videos of your child to be used, the school will abide by the conditions.

Why do you we use images and videos of your child?

Livingstone Primary and Nursery School takes and uses images and videos of pupils as part of school displays and newsletters to celebrate school life and pupils' achievements; to promote the school on the school's website; and for other publicity purposes in printed publications, such as the school prospectus and newspapers.

Who else uses images and videos of your child?

Where any organisations other than the school intend to use images or videos of your child, **additional consent** will be sought before any image or video is used. E.g. Artsdepot.

What are the conditions of use?

- This consent form is valid for **the time that your child is attending the school**
- It is the responsibility of parents/carers to inform the school, in writing, if consent needs to be withdrawn or amended.
- The school will not use the personal details of any pupil with an image or video on our website or social media accounts, in our school prospectus or any other printed publications.
- The school may use pictures of pupils and teachers that have been drawn by pupils.
- The school may use work created by pupils.
- The school may use group or class images or videos with general labels, e.g. 'sports day'.
- The school will only use images and videos of pupils who are suitably dressed.
- The school will take class images of your child which are available to purchase annually.

Parents/carers will be required to fill in a new form for their child where any changes to circumstances occur. Where you would like to amend the provisions for which consent has been provided, you must submit your request to the Head Teacher. Changes to circumstances can include, but is not limited to, the following:

- New requirements for consent, e.g. an additional social media account will be used to share pupil images and videos.
- Changes to a pupil's circumstances, e.g. safeguarding requirements mean a pupil's image cannot be used.
- Changes to parental consent, e.g. amending the provisions for which consent has been provided for.

Providing your Consent

Please read the following conditions thoroughly and provide your consent as appropriate by ticking either 'Yes' or 'No' for each criteria. The school will only publish images and videos of your child for the conditions that you provide consent for.

I provide consent to the school:	Yes	No
Using images and videos of my child for celebrating school life and achievements e.g. on school displays.		
Using images/videos of my child on the school newsletter / website / in marketing material e.g. the school brochure, prospectus and social media accounts, e.g. Twitter.		
Sharing my child's data with a school-appointed external photography company for official school images. This includes the following: • Name / Class / Roll number **This data is only used for printing purposes. By not consenting your child will not have a professional school photograph taken.**		

Declaration

I understand:

- Why my consent is required.
- The reasons why Livingstone Primary and Nursery School uses images and videos of my child.
- Which other organisations may use images and videos of my child.
- The conditions under which the school uses images and videos of my child.
- I have provided my consent above as appropriate, and the school will use images and videos of my child in line with my requirements.
- Consent is for the time that my child is attending Livingstone Primary and Nursery School.
- I will be required to re-provide consent where any circumstances change.
- I can amend or withdraw my consent at any time and must do so in writing to the Head Teacher.

Name/Year of Child ----------

Name of Parent/Carer: ----------

Signature of Parent/Carer: ----------

Date: ----------

Withdrawing your Consent

Parents have the right to withdraw their consent at any time. Withdrawing your consent will not affect any images or videos that have been shared prior to withdrawal.

If you have any questions regarding this form, please do not hesitate to contact the Head Teacher at **office@livingstone.barnetmail.net** or **0208 449 2592**.