Livingstone Primary and Nursery School
Uniform Guidelines

Uniform Guidelines	
Version number	1
Written by	G Phelan
Ratified by	Full Governors
Last review	Spring 2024
Next review	Spring 2025

Contents

1. Statement of intent 2
2. Roles and responsibilities 2
3. Cost principles 3
4. Complaints and challenges 4
5. School uniform supplier 4
6. Non-compliance 4
7. Adverse weather 5
8. Labelling and lost property 5
9. Monitoring and review 6

Livingstone Primary and Nursery School
Uniform Guidelines

1. Statement of intent

Livingstone Primary and Nursery School believes that a consistent school uniform policy is vital to promote the ethos of the school and provide a sense of belonging and identity for all pupils, regardless of their protected characteristics or socio-economic circumstances.

This policy lays out the measures the school has taken to ensure a consistent, fair and inclusive uniform policy, and to implement a uniform that reflects the needs of all pupils, is affordable, and provides the best value for money for both the school and pupils' families.

We believe that pupils learn most effectively and achieve their best outcomes when they are comfortable, able to be themselves, and dressed in a way that sets an appropriate tone for education.

2. Roles and responsibilities

The governing board is responsible for:

- Establishing, in consultation with the headteacher and school community, a practical and smart school uniform that accurately reflects the school's vision and values.
- Ensuring that the school's uniform is accessible, affordable, inclusive, and does not disadvantage any pupil because of their protected characteristics or socio-economic status.
- Ensuring compliance with the DfE's '*Cost of school uniforms*' guidance.

The headteacher is responsible for:

- Enforcing the school's uniform rules on a day-to-day basis.
- Ensuring that teachers understand this policy and what to do if a pupil is in breach of the policy.

Staff are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Ensuring that pupils understand why having a consistent and practical school uniform is important, e.g. school identity.

Parents are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the headteacher if their child requires an exemption to the uniform rules for a period of time, with a reason why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the headteacher has granted an exemption.
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

3. Cost principles

The school will ensure that its school uniform is affordable and accessible to all pupils, and does not place an unreasonable financial burden on parents.
The school will assess the overall cost implications of its uniform policy regularly, including prior to making any changes to the school uniform. When evaluating whether costs are reasonable and proportionate, the school will take into account the opinions and situations of:

- Economically disadvantaged parents.
- Parents with multiple children who are, or will be in the future, pupils at the school.
- Parents of younger children, as they are likely to grow quickly and require new sets of uniform more frequently.
- Parents of pupils with protected characteristics that may impact their ability to access the uniform.

The school will evaluate the cost of its uniform based on the overall collection of uniform items that parents would need to purchase for a pupil, rather than on the cost effectiveness of individual items; this will include consideration of the fact that parents will need to purchase multiples of certain items, e.g. shirts and socks, to ensure their child can come to school in clean uniform every day.
The school will keep branded uniform items to a minimal level that is reasonable for all members of the school community. The school defines a branded uniform item as any item of clothing that cannot be purchased at a range of retailers, e.g. supermarkets, due to the item's logo, colour, design, fabric or other unique element. Where the school requires an item of branded clothing,

it will assess how prices can be kept as low as possible and put measures in place to facilitate this. This may include:

- Ensuring branded items are longer-lasting and unlikely to be grown out of quickly.
- Making donated second-hand uniform available for purchase at a lower price.

Care will be taken to ensure that school uniform is affordable for all current and prospective pupils, and that the best value for money is secured through a reputable supplier/s and any savings negotiated will be passed to parents where possible.
The school will not make frequent changes to uniform requirements and will take the views of parents and pupils into account when considering any changes.

4. Complaints and challenges

The school will endeavour to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Procedures Policy.
The school will refer individuals who wish to complain to the Complaints Procedures Policy and request that they follow the procedures outlined therein.
When a complaint is received, the school will work with the complainant to arrive at a mutually acceptable outcome.

5. School uniform supplier

The school's current school uniform supplier is:

- **Name of supplier: Smiths Schoolwear**
- **Address of supplier: Station Parade, 25 Cockfosters Road, EN4 0DW**
- **Tel: phone number 02038183622**

The governing board and headteacher will ensure that a written contract is in place with the supplier for branded items. The school will retender the uniform contract periodically whether changes to the uniform are made or not. The headteacher will work to ensure that the items are procured as cheaply as possible without compromising on the quality, e.g. by requesting standard-style items from the supplier rather than more intricate and unique designs.
The school will not sign contracts with suppliers before requesting visualisations and samples of proposed uniform.

6. Non-compliance

Parents will be notified of pupils' breaches of school uniform in all cases and will be given time to obtain new uniform or offered good quality donated uniform.

The school uniform Year 1 –Year 6 is as follows:

Boys: White polo shirt (logo optional)
Grey trousers
Royal blue sweatshirt with school logo

Black flat school shoes
Summer (optional) – grey shorts
Plain white, grey or black socks

Girls: White polo shirt (logo optional)
Grey skirt / pinafore or trousers
Royal blue sweatshirt with school logo/ cardigan
Black flat school shoes with Velcro straps or buckles
Summer (optional) – blue/white check dress
Plain white, grey or black socks

PE Kit: White t-shirt
Plain blue shorts
Grey or black jogging bottoms for the winter
Plimsoles
Draw string bag with school logo

Pupils in Reception class wear grey or black jogging bottoms for the first year in school and can wear summer dresses or shorts in the Summer Term.
Shoes should be appropriate to the child's ability to put them on and remove.

Swimming Kit:
1 piece swimming costume/trunks (blue)
Swimming hat, Towel and Goggles (with a permission slip)

Book Bag with the school Logo

Hairstyles and headwear
The school reserves the right to make a judgement on whether a pupil's hairstyle, hair colour or headwear is inappropriate for the school environment; however, the school will ensure that any such judgements do not discriminate against any pupil by virtue of their protected characteristics. Pupils with long hair must ensure that this does not impede their vision, cover their face, or cause a health and safety risk. Long hair must be tied up during practical lessons, e.g. during PE.

The following hairstyles, hair colours and headwear are not considered appropriate for school:

- **Brightly-coloured dyed hair**
- **Headwear with bold patterns or colours**
- **Excessive hair accessories**
- **Headwear featuring inappropriate words or images**

Pupils wearing excessive makeup will be required to remove it.

7. Adverse weather

All pupils will be advised to wear weather-appropriate clothing. Pupils will be advised not to wear any jumpers or blazers during heatwaves. If outside during break times, pupils not wearing sun-

safe clothing will be advised to stay in an area protected from the sun, or spare clothing is provided.
For cold temperatures, this includes wearing:

- **Scarfs, gloves, coats and hats when outside.**

8. Labelling and lost property

Parents will be advised to ensure that all pupils' clothing and footwear is clearly labelled with their name and year group.

Any lost clothing will be taken to the lost property box. All lost property will be retained for several months_and will be disposed of if it is not collected within this time.

9. Monitoring and review

This policy will be reviewed **periodically** by the headteacher and communicated to the Chair of Governors. Any changes to this policy will be communicated to all staff, pupils, parents and other relevant stakeholders.